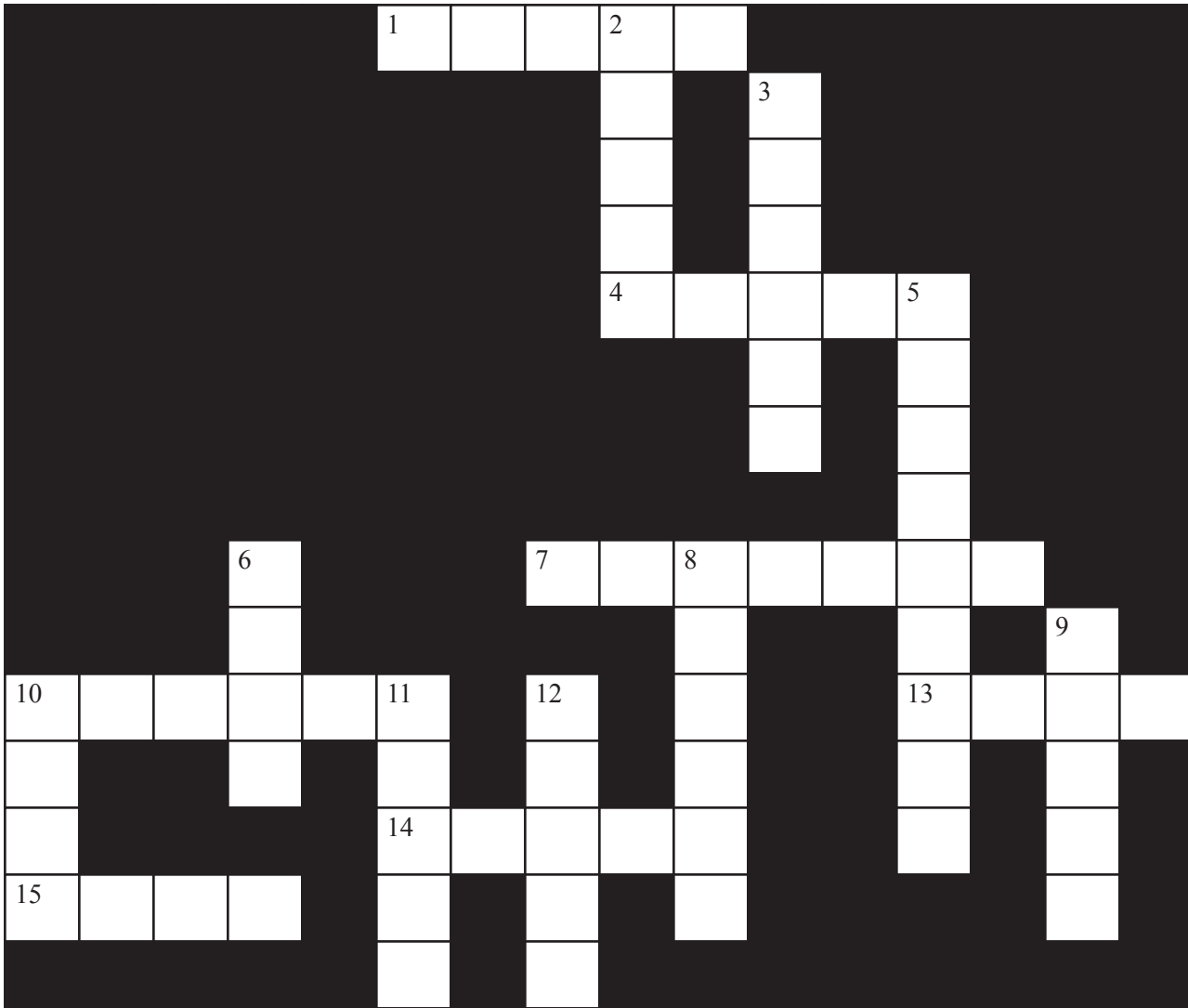


SPEAK BUSINESS ENGLISH LIKE AN AMERICAN
REVIEW FOR CHAPTERS 21-25



Across

1. This year, Unicorn Publications won't be spending much money on ads. They're on a _____ budget.
4. We don't have a lot of time to train you, so we hope you'll be able to get up to _____ quickly.
7. Pam won't be in today. She's feeling under the _____.
10. It's _____ time at our office. We've got to ship out 10,000 cases of products by next week.
13. Sorry I can't help you with your project. I'm up to my _____ in work.
15. The general manager asked each manager to send him a weekly update. He wants to make sure he's in the _____.

Down

2. When Joan lost her password for the website, she had to jump through _____ to get a new one.
3. I know you were hoping to do better, but a 30% increase in revenues over last year is still nothing to _____ at.
5. After restructuring its operations, the large oil company is an entirely _____ animal than it was five years ago.
6. I'm sorry I forgot to attend the 4 o'clock meeting yesterday. It slipped my _____.
8. Comparing Yale University with Housatonic Community College is like comparing apples to oranges. One is a major university and the other is a small community college.
9. The winery is marketing their new \$15 Merlot as a great-tasting wine that won't break your _____.
10. Thanks for showing our sales agent from Japan around town all weekend. That was beyond the _____ of duty.
11. Kate wanted to buy an SUV, while her husband wanted to buy a Cooper Mini. Finally, she found a _____ medium: a Subaru Outback.
12. The finance manager put together a very complicated budget. I can't make _____ or tails of it!